ITASCA WATERS
Team Up for Clean Waters

Itasca Waters Board Meeting

Wednesday, 02 Oct 2024, 4:30 pm

Invitees:

Board of Directors: Sandy Anderson, Kathy Cone, John Downing, Bill Grantges, Dave Lick, Jessica Loes, Wesley Sisson, Cory Smith, Christina VanDeventer

Technical Board: Andy Arens, Ben Benoit, Megan Christianson, Stephanie Kessler, Eric Raitanen, Chad Severts, Perry Loegering**,** Shirley Loegering

Education Chair: Jan Sandberg

Coordinator: Bethann Perendy

The President may wish to suggest reorganizing the agenda for convenience.

-Please note that the meeting will be recorded and retained until approval of the meeting minutes.

-Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

Agenda Items/ *Attachments*	**Key Discussion**	**Outcomes**	**Follow-up Needed *Who/When***
1. Opening Items			
1.a Call to order	Itasca Waters Board meeting is called to order at: 4:33pm		
1.b Confirm Quorum	Reference Roster Table *Quorum = 50 percent of the voting members of the whole board.*	Quorum Confirmed	
1.c Agenda	Agenda approval	Motion to approve the Agenda (Dave Lick) Second (Sandy Anderson) Motion Carries (Unanimous)	
2. Financial Report			

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
2.a Financial Update	$50,000 in Savings. $5,055 recently came into Checking. AIS check $368.50 will be deposited.	Motion to approve the financial report. (Dave Lick) Second (Sandy Anderson) Motion Carries (Unanimous)	
3. Unfinished Business			
3.a Board Member Search	No new updates		
3.a Website	No changes		
3.b SWCD	Perry Loegering was appointed to the SWCD board and will start in Oct. Mike Oja resigned from SWCD board - applications closed on Oct 2nd		
3.c Annual Report	Discussion that the by-laws require the Annual Report is Due Apr 1. Progress Update - Draft is completed and in Google Drive.	Motion to approve a late due date for the stakeholder 2023 Annual Report by year end 2024. (Dave Lick) Second (Sandy Anderson) Motion Carries (Unanimous)	Jessica sent a request for review to Kathy, Shirley, Sandy, and Bethann. She will send out to BOD prior to Nov 18 meeting.
3.d Documentation Due	Discussion about Outstanding COI/Whistleblower Forms. There are some board members who haven't turned these in for the year yet.	Motion to discontinue use of Whistleblower Form if they are not required by law. (Dave Lick) Second (Sandy Anderson), Motion Carries (Unanimous)	Jesssica sent an email to board members Cone, Smith, Sisson, Anderson to request that these are returned. Anderson - returned/filed.
4. New Business			

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
4.a Documentation Updates	Form 990 due Nov 15	Confirmed	
4.b New Projects	Discussion about MN Lakes and Rivers bringing the Youth Water Summit concept to a broader audience.	The board would like to hear additional details from MLR. MLR is invited to attend Nov 18 meeting.	
4.c IW Sustainability	Discussion about local business sponsorships and the future of Itasca Waters.		
5. On-going Business			
5.a Approval of Meeting Minutes from previous Itasca Waters meeting	July Meeting Minutes Motion to approve (Dave Lick) Second (Sandy Anderson) Motion Carries - Unanimous		
5.b ICOLA Meeting Minutes	website for published minutes: Itasca COLA Next Meeting Oct 16th, 6pm, Courthouse		
6. Reports			
6.a President's Report	WPIC - District 2 opening 9:30am, 4 year term -next meeting on the 8th -apply through the county Friday Oct 4th - Blandin Foundation Open House 4-7pm		
6.b. Coordinator/ Office Report	No Update		
6.c. Education	**PWW Report Sep 2024** Press Release for Sep 05 PWW		

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	Press Release for Oct 03 PWW		
6.d Executive/ Governance	Reference President's report (Item 6.a)		
6.e Grants	Grants data Added McKnight Foundation to list of potentials for review		
6.f Marketing	No update		
6.g Personnel	Part-time Coordinator on staff		
6.h Planning	No update		
6.i Shoreland Advisors	Majority of these are conducted by SWCD staff. Jessica shadowed one with SWCD staff.		
6.j Vision/New Projects	Reference Grants Committee (6.e)		
6.k Youth Water Summit	Coordinator will initiate the process for the 2025 Summit.		
7. Other			
7.a Upcoming Board Meetings	**Next Meeting:** **November 18, 2024*** January 13, 2025* *All at 4:30 pm via Zoom Dates will be added as approved	Kathy has requested that all Directors and TAB attend if able.	
7.b Upcoming Events	Oct 03 - PWW (PFAS) Oct 4th - Blandin Foundation Open House 4-7pm Oct 8-9 SEA Grant Site Review Oct 8 WPIC Meeting Oct 15 MN Sea Grant - MN Water Resources Conf Oct 11 - GRACF Seeds of Change dinner		

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
	Oct 16 - ICOLA Oct 18 - 1W1P Public Meeting 11:30am - Hill City Nov 1 - MN Sea Grant Improving Wetlands, Lakes and Rivers November 7, 2024 - Low and No-Salt Water Softening and Conditioning Late Nov - SWCD Plant Sale Jan 11 2025 - MN Family Woodlands Conference		

8. Adjournment

Motion to adjourn (Dave) at 5:50 pm, Second (Sandy) Motion Carries (U)

Roster

Itasca Waters Board of Directors					
Kathy Cone	**Present**	X	**Sandy Anderson**	**Present**	X
	Absent			Absent	
Jessica Loes	**Present**	X	**John Downing**	Present	
	Absent			**Absent**	
Dave Lick	**Present**	X	**Wesley Sisson**	Present	
	Absent			**Absent**	
Bill Grantges	Present		**Cory Smith**	Present	
	Absent			**Absent**	
Christina VanDeventer	**Present**	X			
	Absent				
Technical Advisory Board					
Andy Arens	Present		**Benjamin Benoit**	Present	
	Absent			**Absent**	
Chad Severts	Present		**Stephanie Kessler**	Present	
	Absent			**Absent**	
Megan Christianson	Present		**Perry Loegering**	Present	
	Absent			**Absent**	
Eric Raitanen	Present				
	Absent				
Education Chair					

Jan Sandberg	Present		
	Absent		
Itasca Waters Coordinator			
Bethann Perendy	Present		
	Absent		